YOUR LOGO

**The Title:**

Creating a compelling title is the most important part of your job advertisement. When you write your title, include the name of the position, as well as the type of employment, expected hours, salary, and location.

**The Introduction:**

List 2 to 3 details candidates will find most exciting about the job.

**About Us:**

Information about your company that applicants want to know. How many years you’ve been in business, how long employees stay, important clients or projects, equipment that applicants will be excited about, awards, accolades, and work culture facts.

**The Position:**

Start off with a short introduction of 2 to 3 sentences that introduces essential information about the job and what candidates can expect. Then list the key responsibilities and qualifications and skills required to perform the job successfully.

**Interested?**

Include information here on how to apply. Ideally, keep these steps to the bare minimum, so you do not discourage good applicants. Also, make sure to link to your apply page so candidates can apply with the least number of clicks possible.

Example 1

### **Truck Driver**

Permanent position.  
38-hour work week.  
A$62,500.00  
Adelaide.

**The Benefits:**

* 20 Days PTO.
* Medical/Dental/401k.
* No night shifts.

**The Company:**

Bettertruck has been in the trucking business for 25 years and has been recognized by the Australian Trucking Association as one of the safest and best companies to work for. We believe in a work-life balance for our employees and ensure that our trucks receive regular maintenance.

**The Position:**

We’re looking for skilled drivers with a heavy goods vehicle driving license. This position includes safely transporting goods while following the rules of the road. Truck drivers will also need a rudimentary understanding of mechanics to perform basic maintenance repairs.

**Responsibilities:**

* Supervising the loading and unloading of goods.
* Planning out transport operations.
* Performing vehicle checks and basic repairs.
* Checking fuel and oil levels and tyre pressure.

**Requirements:**

* Heavy goods vehicle driver’s licence.
* Understanding of highway codes and rules.
* Good concentration and rapid reflexes.
* Organizational and problem-solving skills.

**Interested?**

Please contact us.

Example 2

### **Business Analyst**

Consultant position.

Freelance.

A$65.00 /hour.

Brisbane.

**The Benefits:**

* Very competitive benefits package.
* Tuition reimbursement.
* Generous bonus program.

**The Company:**

Betterteam has a combined experience of 120 years in the recruiting space and has worked with household-name clients. You probably have some of their products in your pocket, and use them on a daily basis. We offer great mentoring programs for our analysts with top execs, and we’re on the cutting edge of technology.

**The Position:**

We’re looking for a freelance business analyst with experience in analyzing complex datasets and building financial models. This position includes consulting with our top executives to perform in-depth investigations and outline solutions for business problems.

**Responsibilities:**

* Gathering and documenting business requirements.
* Analyzing commercial data.
* Identifying opportunities to improve business processes.
* Outlining functional solutions.
* Estimating business savings.

**Requirements:**

* Bachelor’s degree in a relevant business field.
* Strong technical knowledge and commercial acumen.
* Excellent critical thinking and decision-making skills.
* Good documentation and writing skills.

**Interested?**

Please call our recruitment department.

Example 3

### **Registered Nurse**

Full-time position.

38-hour work week.

A$78,000.00 /year.

Melbourne.

**The Benefits:**

* Very competitive benefits package.
* $15,000 commencement bonus.
* Guaranteed 8-hour shifts.

**The Company:**

Betterhealth provides an exceptionally high level of care for its residents and has been recognized numerous times by the Australian Healthcare and Hospitals Association. We have a very well-respected staff and use cutting edge health technology. We are leaders in developing and teaching new life-saving procedures.

**The Position:**

We’re looking for a full time registered nurse in our critical care unit. Nurses at our hospital really make a difference, working with a smaller number of patients for reasonable hours. This is a highly personal, emotional role, so candidates must have developed a good bedside manner.

**Responsibilities:**

* Establishing rapport with patients and identifying their medical needs.
* Providing emotional and physical support to patients and their families.
* Adhering to medical standards and regulations.
* Maintaining a safe working environment.
* Keeping a detailed record of patient care, medication, and treatments.

**Requirements:**

* Bachelor of Nursing degree.
* Clinical training and experience.
* Strong teamwork and communication skills.
* Compassionate bedside manner.

**Interested?**

Please email a copy of your resume to recruitement@betterhealth.com.