**Web Designer Cover Letter Template:**

[**Full Name**]

[**Physical Address**]

[**Telephone Number**]

[**Email Address**]

[**Date**]

Application for the position of web designer.

Dear [**Recipient’s title and last name**],

I was thrilled to have recently learned in the [**source**] that [**company name**] is looking for an experienced web designer to join the creative department. With [**number of years**] years of web designing experience, I believe that I meet all the requirements for the position and would love the opportunity to work for such a reputable company.

In [**year of attendance**], I obtained my [**qualification**] in [**graphic design/web design/related field**] from [**university/college name**] where I mastered my skills in [**skill 1**], [**skill 2**], and [**skill 3**]. My strong work ethic and commitment to delivering quality service allow me to embody the essential characteristics needed to perform this job well. My web designing abilities and work ethic were recognized in [**year**] when I received an award for [**name of award**] from the [**institution name**].

In my previous position at [**company name**], I was responsible for creating and implementing design guidelines, testing and improving designs, conceptualizing creative ideas, and incorporating innovative functionalities and features. Through this position, I was able to master my expertise working with [**design software 1**], [**design software 2**], and [**design software 3**].

I am aware that a web designing job requires strong creative and time management skills but I am accustomed to performing the necessary tasks efficiently. I thrive in a team environment and believe that together we can produce quality designs and meet all client demands.

Thank you for considering my application and I look forward to discussing the position further. Please find my resume and portfolio attached, and feel free to contact me at [**email address**] or [**telephone number**].

Sincerely, [**Your name**]